



2012 Regular (Annual) Meeting
National Genealogical Society Annual Conference
Cincinnati, Ohio
10 May 2012
Minutes

Meeting called to order: 6:00pm by President, Billie Fogarty

Board members and committee chairs in attendance:

Billie Fogarty, President
C. Ann Staley, Vice President
Jean Wilcox Hibben, Secretary and chair of Introductions Committee
Diana Crisman Smith, Treasurer
Gary Smith, National Conference Coordinator and Nominating Committee Chair
Wevonneda Minis, Webpage Review Committee

Others present:

Deborah Abbott, Lisa Arnold (guest), Jeanne Larzalere Bloom, Margo Fariss
Brewer, Cassandra L. Brown, Meredith Hoffman, Joseph Lieby.

Absent board members and committee chairs:

Phyllis Matthews Ziller, Newsletter Editor
Debby Horton, Webmaster
Eric Basir, Director
Fredrea Gregath Cook, Director
Thomas MacEntee, Chair of Virtual Technology Committee

Copies of **Minutes of 12 May 2011 meeting** were dispersed to all present and read by Jean Hibben. No additions or corrections; minutes stood approved as read (already posted on website).

Treasurer's report – Diana Crisman Smith:

Detailed report in treasurer's file, summary provided (see addendum to these minutes)

Auditing committee has been appointed by President Billie Fogarty and books info will be sent by Diana to Billie to be forwarded to the committee for audit.

Membership report - Diana Crisman Smith

187 members are currently in good standing; a few renewals are pending
The new quarterly renewal system is working well and resulting in better retention

Webmaster report (received via correspondence from Debby Horton to Billie Fogarty)

Membership listings on the website have been cleaned up and she has sent out notices to those whose memberships were terminated due to non-renewal

Webpage review committee report – Wevonneda Minis

Updates have been increasing.

Common problems have been identified, including “wordiness” in the bios: There is a lot of repeating of information already given. Consistent spelling errors: PowerPoint, and lack of capitalization. Lack of photos. Too much crowding of written information. “Speaking conditions” listed often lack assertiveness.

Billie reminded attendees that the reason for the webpage review is to help with another set of eyes for catching typos, etc.

Gary reminded folks that web pages without pictures don’t go on the “mugbook” for conference display.

Introductions of all present were made

Virtual Committee (Report received via correspondence from Thomas MacEntee, chair, to Billie, President)

Webinars have been presented in the past year. He will communicate with Billie after NGS about getting more speakers involved. Thomas will train people to work in the moderator position.

Ann Staley reported about a webinar moderator/speaker/panel “practice” opportunity that has been developed by FL State Genealogical Society and suggested we may do the same thing (possibly as a service to our members).

Gary Smith mentioned that ISFHWE is a 501-3-c and can get the discounted price for webinar software (from Go to Webinar/Go to Meeting); GSG does not have that option but may be able to access ISFHWE’s software since we are “sister” organizations. He also spoke on the need to train people in the “art of the webinar” – as both moderator and speaker. Some discussion on the learning curve for this took place. A few experienced members will be trained as moderators/organizers for others, then the training will be extended to others. Deborah Abbott indicated willingness to assist.

Election Committee Report – Gary Smith:

Reelected:

Billie Fogarty, Pres.
Diana Crisman Smith, Treasurer
Fredrea Gregath Cook, Director

Billie read off the current officers:

Billie Fogarty, President
C. Ann Staley, Vice-president
Jean Wilcox Hibben, Secretary
Diana Crisman Smith, Treasurer

And Directors:

Eric Basir, Director
Fredrea Gregath Cook, Director

And Committee Chairs

Debby Horton, Webmaster/mail list mgr
Phyllis Matthews Ziller, Newsletter (*SPEAK!*) editor
Gary Smith, National Conference Coordinator

Introduction Committee – Jean Hibben, chair

The process of signing up introducers for NGS this year has been easier than in the past due to (1) clear communication between her and conference organizers and (2) using “Sly Reply,” set-up on our website by webmaster, Debby Horton. She (Jean) volunteered to do it again next year and was appointed for that purpose. She will also check on needs by FGS for their 2012 conference, though it is doubtful that they will be using our services.

Newsletter report (received via correspondence from Phyllis to Gary and reported by Gary):

Putting out the quarterly newsletter before NGS wouldn’t have been helpful (too close), so Phyllis has held it off to afterwards, with an early deadline for next issue (May 17; to accommodate Phyllis’s vacation absence).

Mailing list is updated for every newsletter – coordinated with Diana Crisman Smith.

Conference report – Gary Smith

About a dozen members mailed in brochures and others brought theirs to the booth. Many brochures are being picked up by organizations.

Suggestion: We should consider adding webinar availability on the site web pages in the future (to be mentioned to Debby Horton for the template used for the site)

Problem with this year’s conference – no GSG track provided this year. Misunderstanding meant no luncheon either.

NGS in Las Vegas will have a track – but more submissions dealt with writing so the ISFHWE track will have more speakers. There may be a joint luncheon of GSG and ISFHWE at the 2013 NGS conference in Las Vegas.

Old business

Issue of the different “call for papers” submission requirements maintained by NGS and FGS, requesting a uniform policy:

Discussion re: formulaic submissions for NGS & FGS – not likely, due to the electronic format NGS uses and non-electronic by FGS (but when/if FGS changes, it is something to pursue).

Discussions (no new business)

Lisa Arnold (guest) asked about the money we have in the treasury and how the funds are dispersed, how the funds had been accumulated (via memberships), etc. Gary Smith explained that our expenses have been changed over the years – we pay for a luncheon speaker at the conference luncheons as well as for our track speakers. We also have a double-table cost where we used to have only one. We also no longer sell a hard copy of the mug book, which used to bring in more money.

Gary Smith addressed issues re: the membership pin and magnet (need for stronger magnet; choice of magnet over pin as many complained about pin holes in clothing).

Billie Fogarty mentioned that members also have a calendar page on the website so that all of us can list our lecture schedules, if so desired.

Meeting adjourned: 7:00pm

Respectfully submitted, Jean Wilcox Hibben, Secretary

TREASURER'S REPORT ADDENDUM
Statement of Financial Position as of 1 May 2012

ASSETS

Current Assets

PNC Checking	\$ 1,738.94
PNC Savings	13,502.60
PayPal Savings	2,921.18
PayPal	354.70
Total Current Assets	<u>\$ 18,517.42</u>

Report prepared and provided by Diana Crisman Smith, Treasurer

Transcribed from that information by Jean Wilcox Hibben, Secretary, 15 May 2012